



We Are Columbia

Community Development Department  
1225 Lady Street, Suite #102, P. O. Box 147, Columbia, SC 29217  
Office Phone: 803-545-3373

April 18, 2018

Frank Mock, J. D.  
The Mock Law Firm LLC  
714 Calhoun Street  
Columbia, SC 29201

Re: Contract Extension, City of Columbia, Disaster Recovery Program

Dear Mr. Mock:

The current awarded period on the contract referenced above will expire on April 20, 2018. This letter is to extend the Legal Services Agreement for the City's Disaster Recovery program from April 20, 2018 to April 19, 2019. This inquiry is a request for your consideration to modify the original contract terms to extend the contract expiration date.

This extension is subject to the approval of the City Manager or her authorized designee.

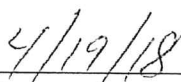
Please indicate on the bottom of this letter, with your signature and date, whether you are interested in extending the contract for the period stated at the previously negotiated rate. All other terms and conditions will remain the same during the contract term.

Please sign in blue ink, scan and email me a copy of this executed letter no later than 5:00 PM on Thursday, April 19, 2018. The email address is [gjsaeed@columbiasc.net](mailto:gjsaeed@columbiasc.net). Also, please mail the *original* signed version of this letter to me at the address above while retaining a *copy* for your files.

Regards,

Gloria Saeed, Director

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date



**Agreement for Legal Services**  
City of Columbia Disaster Recovery Program

The Mock Law Firm LLC and City of Columbia, SC

Contract Amendment #1

April 20, 2018

Description of Change: Request change in Agreement for Legal Services between the City of Columbia and the Mock Law Firm dated April 20, 2017 to compensate the professional services firm for providing legal services for Disaster Recovery projects as needed. This amendment extends the Agreement from April 20, 2018 to April 19, 2019.

All other provisions of the Agreement, except as herein modified or changed, remain in full force and effect.

Proposed Change and Basis for Payment:

|                          |                        |
|--------------------------|------------------------|
| Original Contract Price: | Not to Exceed \$20,000 |
| Previous Change Orders:  | \$ 0                   |
| This Change (addition):  | \$ 0                   |
| Revised Contract Price:  | Not to Exceed \$20,000 |

This Change is Acceptable:

**The Mock Law Firm LLC:**

J. F. Mock  
Please Print Name

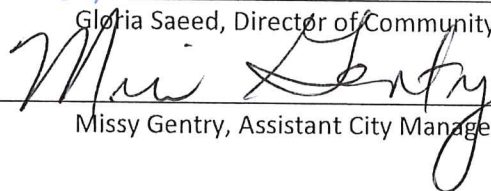
Attorney  
Title

  
Signature

4/19/18  
Date

**City of Columbia:**

By:   
Gloria Saeed, Director of Community Development

By:   
Missy Gentry, Assistant City Manager

By: \_\_\_\_\_  
Sandra A. Wright, CPPB, Director of Procurement and Contracts/Purchasing Agent

Approval of Change:   
Teresa Wilson, City Manager