



We Are Columbia

CITY OF COLUMBIA
DEPARTMENT OF PROCUREMENT AND CONTRACTS
1800 MAIN STREET, COLUMBIA, SC 29201
OFFICE: 803-545-3470 FAX: 803-758-1013
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NOTICE TO PROCEED

November 6, 2019

Mr. Todd Corley
Corley Construction
7462 Fairfield Road
Columbia, SC 29203

RE: Bid#020-19-20-DS Asbestos Abatement, Demolition, Air Monitoring Services,
Clearing, Grubbing and Tree Removal Services

Mr. Corley,

You are hereby directed to commence work on the above referenced project on **November 6, 2019** and to fully complete the work of this project by **December 31, 2019**. All work is to be completed pursuant to the specifications, terms, conditions and all addenda as outlined in **Bid#020-19-20-DS**.

All invoices must include the purchase order number (**P181380**). Please, display the words "**FINAL INVOICE**" on the last invoice submitted for payment.

If you have any questions, please do not hesitate to contact us at 803-545-3470.

Regards,

*Gary B. Porth, Procurement Manager
Department of Procurement and Contracts*

Cc: Lakesha Shannon, Deputy Bus. License Administrator