



**CITY OF COLUMBIA**  
DEPARTMENT OF PROCUREMENT AND CONTRACTS  
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**May 13, 2021**

**PROJECT: RFP018-20-21-KDD Lead-Based Paint and Asbestos Testing/Air Monitoring**

**ADDENDUM NO. 1**

Note: The sign in sheets from the Non-Mandatory Pre-Proposal Meeting are attached to this addendum.

**Question 1:** Since the page limit is so small, can both covers and divider tabs be excluded from the page count as well?

**Answer 1:** Cover pages do not count in the total page count. Tab pages alone will not count unless they also include text, information, or part of the response.

**Question 2:** Would the city prefer to see project experience under Tab D item e, or under Tab F. Identical information is requested in both sections?

**Answer 2:** Section F is to be a narrative for past projects to include an analysis of the project, lessons learned, and specific team members on those projects who will be part of the proposed team for the City of Columbia. This section is to build off of Tab D item e which should be more geared towards bulleted or line listed information.

**Question 3:** Can you confirm is the reference forms will be included in our proposal response or if they will be sent back directly to the City?

**Answer 3:** Reference Questionnaires are to be completed by the company/organization/individual providing the reference and emailed separately. They should not be included within the submitted response.

**Question 4:** On page 15 of the RFP, it specifies that all exceptions be submitted in writing clearly marked "exceptions". Can you confirm where we are supposed to send our file?

**Answer 4:** Any exception to the terms and conditions must be noted and submitted as a question, by the question deadline.

**Question 5:** NOVA's Exceptions to the City's Sample Contract have been submitted as a response attachment. Receipt of the response was received but no mention was made of receipt of the exceptions. Can receipt of the exceptions, submitted as on the Tab "Response Attachments" be confirmed?

**Answer 5:** As noted within the Answer for Question 4 and within the solicitation, all questions, clarifications, and exceptions are to be submitted as a question, by the question deadline of May 7, 2021 at 5:00 p.m. (ET). The City is unable to confirm the questions exception submission through the Response Attachments as this is a locked file until the bid closing. The Response Attachments are for final responses to be uploaded and submitted. The City will not accept any contract exceptions submitted through the Response Attachments. If NOVA is still interested in submitting a response to this solicitation, the

attachment noting the contract exceptions submitted through the Response Attachment will need to be retracted in order to submit the official response. By submitting a response, NOVA is acknowledging they accept the City's Terms and Conditions as stated within the solicitation.

**END OF ADDENDUM NO. 1**



We Are Columbia

**City of Columbia**  
**Procurement and Contracts Department**

**Please Print Legibly**

<b>NAME</b>	<b>COMPANY</b>	<b>PHONE</b>	<b>EMAIL ADDRESS</b>